

SFSP Program Renewal

You are entering [North Dakota Department of Public Instruction](#) Child Nutrition and Food Distribution System (NDFoods).

North Dakota
login

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North Dakota Login:

Password:

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New to North Dakota Online Services?

ND Online Services- Register once for secure access to State services

Need help? Read through the [FAQ](#).

For assistance with this North Dakota Login, contact the [Service Desk](#).

If you need assistance with **this Online Service**, [please contact North Dakota Department of Public Instruction](#).

Enter the NDFoods System

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Work Queue


 **You have 33 unread message(s).** [View](#)

- **Claims Not Submitted** [\(28\)](#)
- **Renew Application**
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The user will receive a notice in the Work Queue that a program is ready for renewal. Click on the “Renew” link.

Renew Summer Food (SFSP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	SFSP Details
Sponsor Details	 Incomplete	 Incomplete
Individuals	NA	 Incomplete
Sites		
New Town Elementary School	 Incomplete	 Incomplete
Add A Site		
Discontinue A Site		

Click on “Incomplete” under the General section of Sponsor Details.

SFSP renewal occurs on April 1st of each year. Sponsors are required to enter the system and review, add or update all sponsor, site and individual information.

Edit Sponsor

Organization Name: New Town Public School
 Organization Type: Public
 LA No: 31001
 Region: 2 - Minot
 County: 31
 Telephone: 7014562589 (2223334444) Ext:
 Fax: (2223334444)
 *Receive Direct Deposit: ☐ Yes ☒ No

Mailing Address

*Address: PO BOX 700, NEW TOWN, ND 58763-0700

Shipping Address

*Same as mailing address: ☒ Yes ☐ No

☐ I have reviewed the information and to the best of my knowledge it is accurate.

*Required

Review the information and check the box and click "Save".

Update successful

Renew Summer Food (SFSP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	SFSP Details
Sponsor Details	● Complete	● Incomplete
Individuals	NA	● Incomplete
Sites		
New Town Elementary School	● Incomplete	● Incomplete
Add A Site		
Discontinue A Site		

Click on "Incomplete" under the SFSP Details section of Sponsor Details.

Edit Sponsor Summer Food (SFSP) Details

Sponsor: New Town Public School
 LA No: 31001
 Year: 2014
 *Receiving USDA Foods: ☒ Yes ☐ No
 *Sponsoring Authority: Public or Private Non-profit K-12 School

Requests

*Operational Advance for June: ☐ Yes ☐ No
 *Operational Advance for July: ☐ Yes ☐ No
 *Operational Advance for August: ☐ Yes ☐ No
 *Administrative Advance for June: ☐ Yes ☐ No
 *Administrative Advance for July: ☐ Yes ☐ No

If participated last year, you may request a waiver from submitting a budget this year.

*Budget Waiver: ☐ Yes ☐ No

The following documents must be downloaded, completed and either attached (preferred), or delivered to DPI by mail or fax (701-328-9566).

Document Name	Download	Attached File	Will Deliver
Policy Statement for Free Meals - Camps - 52267	PDF MS Word	Attach	<input type="checkbox"/>
Policy Statement for Free Meals - Regular Sites - 52266	PDF MS Word	Attach	<input type="checkbox"/>
Preaward Compliance Review - 53398	PDF MS Word	Attach	<input type="checkbox"/>

Complete the required information and make any necessary changes. The required documents must be completed and attached or delivered by mail to DPI. Click on "Save" to continue.

Update successful

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Discontinue A Site		

[Return](#) [Submit To DPI](#)

Click on “Incomplete” under the SFSP Details section for Individuals .

List Individuals

Sponsor: New Town Public School
LA No: 31001
Program: Summer Food (SFSP)

Name	Role	Telephone	Email	Action
Marc Bluestone	Authorized Rep	701-222-1143	kschloer@nd.gov	Edit Delete
Marc Bluestone	Finance Manager	701-222-1143	kschloer@nd.gov	Edit Delete
Marc Bluestone	Lead Food Service Worker	701-222-1143	kschloer@nd.gov	Edit Delete
Marc Bluestone	Record Keeper	701-222-1143	kschloer@nd.gov	Edit Delete
Marc Bluestone	USDA Food Rep	701-222-1143	kschloer@nd.gov	Edit Delete
Add An Individual				

☒ I have reviewed the information and to the best of my knowledge it is accurate.

[Return](#) [Save](#)

Review the information for all individuals associated with the Sponsor. Check the box and click “Save”.

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Sponsor Details	● Complete	● Complete
Individuals	NA	● Complete
Sites		
New Town Elementary School	● Incomplete	● Incomplete
Add A Site		
Discontinue A Site		

[Return](#) [Submit To DPI](#)

Click on “Incomplete” under the General section for each site listed.

Edit Site Details

Sponsor: New Town Public School
Name: New Town Elementary School
***Distribution Type:** Server and Delivery
***Telephone:** 7014562555 (2223334444) **Ext:**
Fax: (2223334444)
***Administration Type:** Site is Legal Entity of the Sponsor

Mailing Address
***Address:** PO BOX 700, NEW TOWN, ND 58763-0700

Shipping Address
***Same as mailing address:** ☒ Yes ☐ No

☒ I have reviewed the information and to the best of my knowledge it is accurate.

Review the site details and check the box and click “Save”.

Update successful

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Sponsor Details	● Complete	● Complete
Individuals	NA	● Complete
Sites		
New Town Elementary School	● Complete	● Incomplete
Add A Site		
Discontinue A Site		

Click on “Incomplete” under the SFSP Details section for each site listed.

Edit Site Summer Food (SFSP) Details

Site: New Town Elementary School

Sponsor: New Town Public School

Year: 2014

Status: Incomplete

*Site Classification: Regular - Open

*Site Location: Rural

*Start Date: 06/01/2014

*End Date: 08/31/2014

Number of Operational Days

May: 0

June: 25

July: 25

August: 25

*Summer Food Meal Pattern: ☒ Yes ☐ No

*Meal Pattern Age 1 Thru 5: ☐ Yes ☒ No

*Meal Pattern Infants: ☐ Yes ☒ No

*Offer Vs Serve: ☐ Yes ☒ No

Vended Delivery And Holding: Describe the arrangements that have been made for delivering and holding meals.

*Required if at least one Meal Shift's Meal Prep Method is Vended

NA

Vended Comm Means: Describe the means of communications for making adjustments to the number of meals delivered.

*Required if at least one Meal Shift's Meal Prep Method is Vended

NA

Outdoor Service Description: If the Site is located outdoors, describe the arrangements that have been made for food service during inclement weather.

NA

*Breakfast Participation: ☐ Yes ☒ No

*Lunch Participation: ☒ Yes ☐ No

*Snack Participation: ☐ Yes ☒ No

*Supper Participation: ☐ Yes ☒ No

*Meal Shifts

#	Meal Type	Meal Prep Method	Estimated Num Children Served	Start Time	End Time	Action
1	Lunch	Self Prep	100	12 <input type="radio"/> AM <input checked="" type="radio"/> PM	1 <input type="radio"/> AM <input checked="" type="radio"/> PM	Delete
2				<input type="radio"/> AM <input type="radio"/> PM	<input type="radio"/> AM <input type="radio"/> PM	Delete
3				<input type="radio"/> AM <input type="radio"/> PM	<input type="radio"/> AM <input type="radio"/> PM	Delete
4				<input type="radio"/> AM <input type="radio"/> PM	<input type="radio"/> AM <input type="radio"/> PM	Delete

[Add Meal Shift](#)

☒ I have reviewed the information and to the best of my knowledge it is accurate.

[Cancel](#) [Save](#)

*Required

Complete all of the required information and check the box and click "Save".

Update successful

Renew Summer Food (SFSP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	SFSP Details
Sponsor Details	Complete	Complete
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Sites		
New Town Elementary School	Complete	Complete
Add A Site		
Discontinue A Site		

[Return](#) [Submit To DPI](#)

Once all of the information is in "Complete" status and the buttons are green instead of red, click on "Submit" to DPI for final approval.


Renewal successfully submitted.

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Work Queue

-  You have 36 unread message(s). [View](#)
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The renewal information is submitted to DPI and is reviewed and approved, returned for changes or denied.